

Republic of the Philippines
OVERSEAS WORKERS WELFARE ADMINISTRATION
Regional Welfare Office – National Capital Region
2/F STWLPC Bldg., 336-338 Sen. Gil Puyat Ave., Pasay City

P.R. No.: NCR-2024-08-014
Date: 14 August 2024


REQUEST FOR QUOTATION / PROPOSAL

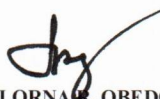
COMPANY NAME:

ADDRESS OF COMPANY:

To whom it may concern:

Please quote your lowest net price/s (**taxes included**) on the lot or item/s below, subject to the General Conditions indicated herein, stating the shortest time of delivery and submit your quotation using your company letterhead or this form duly signed by your official representative to Overseas Workers Welfare Administration Regional Welfare Office – National Capital Region, not later than **21 August 2024, 10:00a.m.**


NICKY JAY DAN
Procurement and Property Officer Designate


LORNA R. OBEDOZA
Chief, Administrative and Finance Division

PROJECT TITLE/NAME: SUPPLY AND DELIVERY OF ONE (1) LOT OF VARIOUS ICT EQUIPMENT					DEALER'S/ SUPPLIER'S OFFER	
ITEM NO.	SPECIFICATIONS	QTY	UNIT	APPROVED BUDGET FOR CONTRACT (ABC)	UNIT COST (Vat Inclusive)	TOTAL COST (Vat Inclusive)
	SUPPLY AND DELIVERY OF ONE (1) LOT OF VARIOUS ICT EQUIPMENT					
	<i>Technical Specifications</i>					
1	COMPUTER DESKTOP (BRANDED) WITH UPS	5	UNITS	350,000.00		
	Processor: Intel Core i7 13th Generation or its equivalent Chipset: Intel Chipset Memory: 16GB Storage: 512GB SSD + 1TB HDD Keyboard & Mouse: USB Keyboard and USB Optical Mouse Monitor: minimum 23.8" Full HD Operating System: Windows 11 Pro License MS Office License UPS Capacity: 220 v 500 watts <i>Note: Should be at the Top 5 Globally Known Brand in the 2024 1st Quarter by International Data Corporation (IDC)</i>			(70,000.00/ per unit)		
2	LAPTOP	1	UNIT	80,000.00		
	Processor: Intel Core i7 13th Generation or its equivalent Memory: 16GB minimum DDR4 Storage: 512GB SSD Display: 14" Full HD WIFI and Camera Ready Backpack/ Carry-on Bag Operating System: Windows 11 Pro License MS Office License <i>Note: Should be at the Top 5 Globally Known Brand in the 2024 1st Quarter by International Data Corporation (IDC)</i>			(80,000.00/ per unit)		

TECHNICAL SPECIFICATIONS

SUPPLY AND DELIVERY OF ONE (1) LOT OF VARIOUS ICT EQUIPMENT							
ITEM NO.	ITEM DESCRIPTION	QTY	UNIT	BIDDER'S STATEMENT OF COMPLIANCE	DEALER'S/ SUPPLIER'S OFFER		
					BRAND/ MODEL OFFERED	UNIT COST (Vat Inclusive)	TOTAL COST (Vat Inclusive)
1	<p>COMPUTER DESKTOP (BRANDED) WITH UPS</p> <p>Processor: Intel Core i7 13th Generation or its equivalent Chipset: Intel Chipset Memory: 16GB Storage: 512GB SSD + 1TB HDD Keyboard & Mouse: USB Keyboard and USB Optical Mouse Monitor: minimum 23.8" Full HD Operating System: Windows 11 Pro License MS Office License UPS Capacity: 220v 500 watts <i>Note: Should be at the Top 5 Globally Known Brand in the 2024 1st Quarter by International Data Corporation (IDC)</i></p>	5	UNITS				
2	<p>LAPTOP</p> <p>Processor: Intel Core i7 13th Generation or its equivalent Memory: 16GB minimum DDR4 Storage: 512GB SSD Display: 14" Full HD WIFI and Camera Ready Backpack/ Carry-on Bag Operating System: Windows 11 Pro License MS Office License <i>Note: Should be at the Top 5 Globally Known Brand in the 2024 1st Quarter by International Data Corporation (IDC)</i></p>	1	UNIT				
3	<p>PRINTER ALL IN 1</p> <p>Printer Type: Print, Scan, Copy with ADF Printing Compact integrated tank design Max copies: 99 copies Scan speed: 200dpi: 12sec/ 27sec LCD screen: 2.4" color LCD screen Ethernet, WIFI</p>	3	UNITS				

4	SCANNER Duplex sheet-fed document scanner Scanning speeds of up to 35ppm/ 70ipm Automatic documents feeder of up to 100 sheets Daily duty cycle of 4,000 pages One-pass duplex scanning Wireless connectivity Scan to function without having to use the PC Paper protection function and image sensor glass dirt detection	1	UNIT				
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NOTE: COMPLIANCE FOR GREEN PUBLIC PROCUREMENT

Computers, Monitors and Laptops should comply with Energy efficiency requirement.

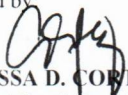
WARRANTY AND SUPPORT

The technical bid should include the manufacturer's name and relevant technical literature/brochures with warranty terms. Equipment warranty must be at least 1 year on parts and services. Supplier should warrant that all components' parts are new, no defects, tested and in accordance with the specifications. In case of equipment failure/repair during warranty period, the supplier must provide a temporary service unit with the same or better specifications.

The accessories provided must be working and compatible with the equipment. In case of failure/defect during warranty period or non-compatibility, the supplier must replace them with the same or better specifications which are compatible to the equipment.

The bidder shall provide a call center with a toll-free and/or cellphone numbers from all networks for technical assistance within working hours.

Prepared by:


CLARISSA D. CORTEZ
End-user/ Provisional Member

I hereby certify to comply with all the above Technical Specifications.

(Company Name)

(Print Name and Signature of Authorized Representative)

(Designation)

(Date)